



University College

Annual Security Report for Calendar Year 2016



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OUR PURPOSE:

We create for people a new hope for the future, by investing in lives through learning pathways that are Christ-centered, flexible, and accessible.

A Message from the Chancellor



University College at Azusa Pacific University (UC) is committed to providing a safe and secure environment for all students, faculty and staff. As a Christ-centered community, we aim to honor God in our actions, attitudes and aspirations. We encourage each individual to take responsibility for their own safety, as well as for others.

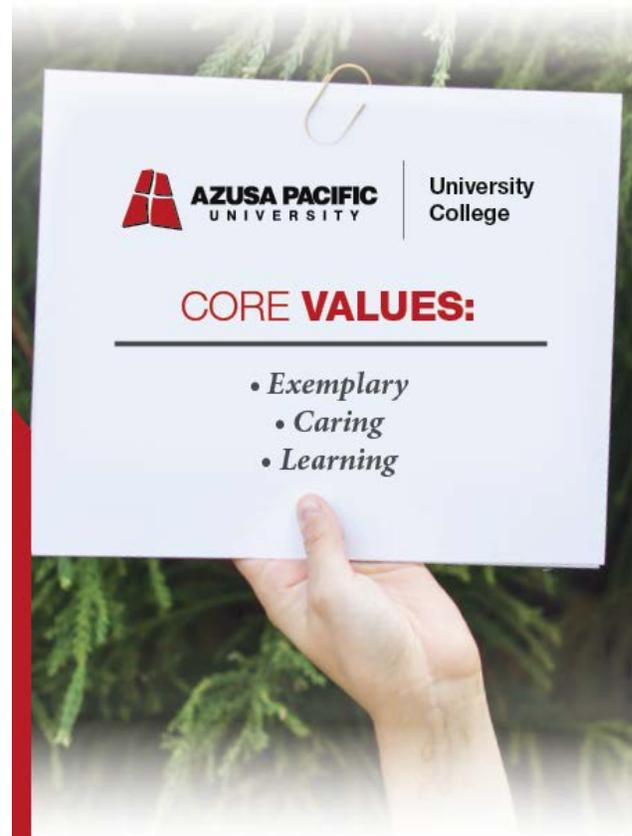
Only in a safe environment can we effectively prepare learners for academic success and career opportunities. This report is provided as mandated by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and constitutes a collaborative effort to outline steps taken to ensure all safety regulations and necessary precautions have been met in relation to the UC campus and regional campuses. We are grateful to announce there were no crimes reported during the 2016 reporting period. Any witnesses or victims of crimes committed within UC's Clery geography are encouraged to report the incident to the Campus Safety Officer or one of UC's Campus Security Authorities (CSA's) and to local law enforcement agencies.

It is with great honor that we carry on the Azusa Pacific University legacy and continue to serve people around the world who desire education delivered in the context of faith, excellence, and flexibility, removing the barriers of affordability and accessibility.

Regards,



John C. Reynolds, Ph.D
Chancellor/Chief Executive Officer



Legislative History of the Clery Act

The Student Right to Know and Campus Security Act (Public Law 101–542) was signed into law by President Bush in 1990 and went into effect on Sept. 1, 1991. Title II of this act is known as the Crime Awareness and Campus Security Act of 1990. This act amends the Higher Education Act of 1965 (HEA) by adding campus crime statistics and reporting provisions for postsecondary institutions. It requires the disclosure of crime statistics for the most recent three years, as well as disclosure of the institution’s current security policies. Institutions are also required to issue timely warnings when necessary. All public and private Title IV eligible institutions must comply with the requirements of this act which is enforced by the U. S. Department of Education (DoE).

This law was amended when Congress enacted the Campus Sexual Assault Victim’s Bill of Rights as part of the Higher Education Amendments of 1992 {Public Law 102–325, Section 486(C)}, giving victims of sexual assault on campus certain basic rights. In addition, institutions are required to develop and distribute a policy statement concerning their campus sexual assault programs targeting the prevention of sex offenses. This statement must also address the procedures to be followed if a sex offense occurs.

An updated version of this law was passed as part of the Higher Education Amendments Act of 1998 {Section 486(e) of Public Law 105–244}. The official title under this act is the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act {20 U.S.C. 1092(f)}. On Nov. 1, 1999, DoE issued the final regulations which went into effect on July 1, 2000. The amendments require DoE to collect, analyze, and report to Congress on the incidences of crime on higher education campuses. The amendments also expand the requirement of the Student Right to Know and Campus Security Act of 1990 that all institutions of higher education participating in the federal student aid programs must disclose to students, faculty, staff, and, upon request, prospective students, information regarding the incidence of crimes on campus as part of their campus security report.

The 1998 amendments made several changes to the disclosure requirements. Among these changes were the addition of two crimes (arson and negligent manslaughter) and three locations (residence halls, non-campus buildings or property not geographically contiguous to the campus, and public property immediately adjacent to a facility that is owned or operated by the institution for education purposes) that schools must include in the reported statistics. Institutions that have a campus police or security department are required to maintain a daily crime log that is available to the public.

The Clery Act was also amended in October 2000 by the Campus Sex Crimes Prevention Act (Section 1601 of Public Law 106–386). The changes went into effect on Oct. 28, 2002. Beginning in 2003, institutions are required to notify the campus community where law enforcement agency information provided by a state concerning registered sex offenders who are on campus may be obtained. Most recently, on March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4), which, among other provisions, amended section 485(f) of the Higher Education Act of 1965, as amended (HEA), otherwise known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The Clery Act requires institutions of higher education to comply with certain campus safety and security related requirements as a condition of participating in the Federal student financial aid programs authorized by Title IV of the HEA. Notably, VAWA amended the Clery Act to require institutions to compile statistics of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports (ASRs). These VAWA regulations went into effect July 1, 2015.



Geography

University College at Azusa Pacific University (UC), a division of Azusa Pacific University, serves the post-traditional student population through non-traditional delivery systems. Online students comprise 90% of UC’s student body. Face-to-face classes are also offered for approximately 10% of UC’s students who prefer this experience. Located in San Dimas, California, UC is a non-residential campus with face-to-face classes offered in San Dimas and at the Murrieta and San Diego Regional Campuses. In 2015, some UC classes met in the Mary Hill building at Azusa Pacific University (APU), 901 E. Alost Avenue, Azusa, CA 91702. Classes were last held on the APU campus in Summer 2015.

UC Face-to-Face Courses Matrix 2015–2016

Students in Geographical/Physical Locations

(Enter “Y” to indicate sessions UC classes were taught in each location)

2015

Session	Spring 1 2015	Spring 2 2015	Summer 1 2015	Summer 2 2015	Fall 1 2015	Fall 2 2015
Dates of Sessions	1/5-2/27/2015	3/2-4/29/2015	5/4-6/26/2015	6/29-8/24/2015	8/31-10/23/2015	10/26-12/28/2015
San Dimas					Y	Y
Azusa (Mary Hill)	Y	Y	Y	Y		
Murrieta	Y	Y	Y	Y	Y	Y
San Diego	Y	Y	Y	Y	Y	Y

2016

Session	Spring 1 2016	Spring 2 2016	Summer 1 2016	Summer 2 2016	Fall 1 2016	Fall 2 2016
Dates of Sessions	1/1-3/4/2016	3/7-4/29/2016	5/9-7/1/2016	7/4-8/26/2016	9/5-10/28/2016	10/31-12/26/2016
San Dimas	Y	Y	Y	Y	Y	Y
Murrieta	Y	Y	Y	Y	Y	Y
San Diego	Y		Y*			

*Independent Study students met with instructor by appointment only



OUR VISION:

University College exists to serve people around the world who desire education delivered in the context of faith, excellence, and flexibility, removing the barriers of affordability and accessibility.

Physical Locations for Face-to-Face Classes:

University College at Azusa Pacific University
300 N. Lone Hill Avenue, Suite 200
San Dimas, CA 91773-1741
(626) 857-2450

Azusa Pacific University | Murrieta Regional Campus
40508 Murrieta Hot Springs Road
Murrieta, CA 92563-6403
(951) 304-3400

Azusa Pacific University (Mary Hill)
901 E. Alostia Avenue
Azusa, CA 91702-7000
(626) 969-3434

Azusa Pacific University | San Diego Regional Campus
5353 Mission Center Road, Suite 300
San Diego, CA 92108-1306
(619) 718-9655

UC is located in the San Dimas Corporate Park with other private businesses. Adjacent to UC's parking area is a Costco shopping center with eateries and other stores. A fence separates the shopping center and UC's auxiliary parking area; no gate exists between the two. Access to UC from the shopping area is from the sidewalk along Lone Hill Avenue. This area is under the Los Angeles County Sheriff's Department, San Dimas Station jurisdiction.

Campus Security Authorities

The Campus Security Authorities (CSA's) operate in partnership with the Office of the Chancellor (OC) for all emergency situations on campus. The Campus Safety Officer reports to the Office of the Executive Vice President/Chief Operating Officer who reports to the Chancellor. Incident reports and documentation taken by CSA's are submitted to the CSO, who assists in preserving public peace and order, and serves to protect UC students, personnel, and property from crime and safety hazards. Crime reports are kept in confidence in the OC by the Clery Compliance Officer. UC's Campus Security Authorities Policy, updated August 28, 2017 is housed in the OC.

Campus Security Authorities (CSA's) Contacts	Number
Campus Safety Officer	(626) 857-2426
Lead Title IX Coordinator	(626) 857-2470
Office of the Chancellor	(626) 815-3887
Vice President/Academic Dean	(626) 815-5482
Associate VP/Enrollment and Student Success	(626) 857-2473
Director of Student Success	(626) 804-2568

Crime Statistics

The information contained in the 2016 Annual Security Report is provided to members of the University College community in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Clery Compliance Officer gathers statistical crime data from UC's campus safety records, information provided by Student Success Coaches (undergraduate and graduate), Human Resources, and local law enforcement agencies.

At UC, we strive to provide a safe and secure learning and working environment for our community. UC complies with Clery Act initiatives by publishing the actual number of crimes reported and makes this information available to the public.

University College is committed to assisting all members of the community in providing for their own safety and security. UC's Annual Security Report may be accessed online at (<http://www.apu.edu/university-college/resources/safety/>), by phone (626) 815-3887, or in person at the OC. The Annual Security Report is distributed in a campus-wide email on or before October 1 of each year.

This 2017 report provides information regarding the university's compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and is provided by the OC. University College has completed data collection, submitted the information to the U.S. Department of Education, and published the Annual Security Report for the calendar year 2016.

To view statistical data for UC and other colleges and universities throughout the country, visit the U.S. Department of Education website at <http://ope.ed.gov/security/>.

This is the second year that University College has been required to submit an independent report under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

Statistics from Local Law Enforcement Agencies

University College prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The full text of this report can be found in the OC or by visiting: <http://www.apu.edu/university-college/resources/safety/>

- The report is prepared using crime statistics information made available by the local law enforcement agencies surrounding the physical locations controlled by University College, and statistics provided by local law enforcement agencies in UC's reportable geographical locations.
- Campus crime, arrests, and referral statistics include those reported to UC's Campus Security Authorities (CSA's), and local law enforcement agencies. Statistics from local law enforcement may also include crimes that have occurred in private residences or businesses and are therefore not included in reported crime statistics since disclosure at these locations is not required by law.
- Crime statistics from the ASR are also submitted to the U.S. Department of Education in response to the agency's annual Web-based data collection.

The Daily Crime Log

University College, a non-residential campus, maintains an electronic Daily Crime Log for events that take place at or within its Clery geography. This log includes the following information on all reported crimes:

- Nature of the crime
- Date and time the crime occurred
- General location of the crime
- Disposition of the complaint, if known

All criminal incidents and alleged criminal incidents that are reported to the CSA are recorded in the Daily Crime Log. The log provides crime information on a more timely basis than the annual statistical disclosures. Crimes are entered into the log within two days of being reported.

Emergency Response and Evacuation Procedures

The Campus Security Authorities (CSA's) operate in partnership with the Office of the Chancellor (OC). CSA's report to the Office of the Executive Vice President/Chief Operating Officer in partnership with the OC. CSA's assist in preserving public peace and order, and serve to protect all UC personnel, students, and property from crime and safety hazards. Access to UC facilities is by key/key card access, or by admittance via the onsite security guard. These systems allow UC to control building access, providing another layer of safety for faculty, staff, and students. All locks, keys, and access cards at UC are the sole property of UC. UC reserves the right to change locks, keys, and access codes as needed. No one may place a lock that is not a part of UC's master key system on any UC interior or exterior door or other locked access point that is not authorized by the Campus Safety Officer. All employee keys, access codes, and access cards must be returned to UC upon termination of employment. Students do not have keys, access codes, or access cards to UC.

UC and regional campuses contract security guards who perform access control functions. G4S Contract Security has been hired by UC and the Murrieta Regional Campus and utilizes surveillance cameras to record activities 24 hours per day and 7 days per week. Specific security services include, but are not limited to, locking and unlocking of buildings and rooms, perimeter sweeps, and dissemination of safety-related information. The San Diego Regional Campus has onsite general building security paid for by the building's property owner, not UC.

Immediate Emergency Notification

A crime or emergency that occurs on or off campus that is deemed a continuing threat by the Campus Safety Officer (CSO) or local law enforcement will result in the posting of an Emergency Notification by the CSO, in consultation with one or more members of the Executive Leadership Team (ELT) or their designees. In the event

that the CSO is unavailable an Emergency Notification will be posted by a member of the ELT or a designee. The notification will be disseminated to all students, staff and faculty via UC email, voicemail, and if necessary immediate hard copy bulletins will be posted on classroom doors. Any person with information that may necessitate an Emergency Notification should immediately contact the Campus Safety Officer at (626) 857-2426, or the Office of the Chancellor (626) 815-3887 to report the situation.

University College is required under the Federal guidelines of the Jeanne Clery Act, to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or the campus community on the campus. An “immediate” threat encompasses an imminent or impending threat. In these types of situations, an Emergency Notification via one or varied methods of communication will be utilized to convey information concerning the situation/threat to the UC community.

Confirmation is defined as a university official(s) that has verified that a legitimate emergency or dangerous situation exists.

Examples of situations prompting an emergency notification:

The following is a list of incidents or situations that, depending on the circumstance, could prompt an Emergency Notification (this list is by no means exhaustive):

- Armed/hostile intruder
- Bomb threat (verified by direct contact – phone call, email, text, witness, etc.)
- Campus violence
- Civil unrest
- Explosion
- Fire (localized building fire or wildfire)
- Gas leak
- Hazardous material spill
- Public health crisis
- Severe weather
- Terrorist incident
- Earthquake
- Power outage(s)

In deciding whether to initiate an Emergency Notification the following criteria must be met:

1. There is or has been an event involving an imminent threat to member(s) of the UC community
2. The event has been verified
3. The event occurred on UC property or in such close proximity that there is an imminent threat to member(s) of UC community
4. There is an immediate need for the UC community to be informed of the event to aid in mitigating the threat to member(s) of the UC community

Reporting a Campus Emergency

Dial 911 for campus emergencies that are **life-threatening**, then dial the campus emergency line at (626) 857-2426, or (626) 815-3887.

For non-life-threatening emergencies (lock-outs, facility issues, etc.) call the Campus Safety Officer: (626) 857-2426.

To report a Nonemergency Crime not in progress (theft, vandalism, etc.) call:

- Los Angeles County Sheriff Department, San Dimas Station: (909) 599-1261 (non-emergencies), and
- Campus Safety Officer: (626) 857-2426

Important Phone Numbers:

Campus Safety Authorities (CSA's)	Number	Location
Campus Safety Officer	(626) 857-2426	300 N. Lone Hill Ave., #200, San Dimas, CA 91773
Lead Title IX Coordinator	(626) 857-2470	300 N. Lone Hill Ave., #200 San Dimas, CA 91773
Office of the Chancellor	(626) 815-3887	300 N. Lone Hill Ave., #200 San Dimas, CA 91773
Vice President/Academic Dean	(626) 815-5482	300 N. Lone Hill Ave., #200 San Dimas, CA 91773
Associate VP/Enrollment and Student Success	(626) 857-2473	300 N. Lone Hill Ave., #200 San Dimas, CA 91773
Director of Student Success	(626) 804-2568	300 N. Lone Hill Ave., #200 San Dimas, CA 91773

Students and staff may report a crime and request to remain anonymous and/or confidential by contacting any of the above staff members. UC's CSA's have the authority to ask for the identification of persons on UC campus. They do not have arrest authority. UC seeks to maintain a close relationship with the San Dimas office of the Los Angeles County Sheriff. The Clery Compliance Officer prepares the report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Crime statistics are gathered from reports made to CSA's from students, staff, faculty, and the local law enforcement agency. The report is published and distributed to all currently enrolled students, staff, and faculty. The report is also made available on the [UC website](#).

Timely Warnings

UC seeks to maintain a close relationship with the Los Angeles County Sheriff's Department, San Dimas Station. Any criminal activity is reported to the Sheriff's Department, as UC resides within their jurisdiction. All crime victims and witnesses are encouraged to immediately report the crime to a CSA and the San Dimas Sheriff. This allows a timely warning to be issued as necessary and insures accurate reporting.

A Clery crime or emergency that occurs on or off campus that is deemed a continuing threat by the Campus Safety Officer or local law enforcement will result in the posting of a Timely Warning. The warning will be disseminated to all students, staff, and faculty via UC email and, if necessary, immediate hard copy bulletins will be posted on classroom doors. Any person with information that may necessitate a Timely Warning should contact the Campus Safety Officer at (626) 857-2426, or the Office of the Chancellor (626) 815-3887 to report the situation.

Timely Warning notices are distributed to the university community by the Campus Safety Officer, or designee, to notify its members regarding reportable crimes listed within the Clery Act. Crimes that occur on campus, in certain off-campus property owned or controlled by UC, and on public property within the perimeter, or immediately accessible from the campus will be reported. Although not required by law, at the discretion of UC's Executive Vice President Timely Warning notices may also be issued for Clery Act crimes that occur at off-campus properties that are not owned or controlled by UC but are immediately accessible to the university's community (e.g. nearby shopping center).

Timely Warning notices are typically distributed for the following Uniform Crime Reporting (UCR) Program/National Incident-Based Reporting System (NIBRS) classifications; major incidents of arson, murder/non-negligent manslaughter, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information received by the Campus Security Authority. For example, if there is an assault between two students who have a disagreement, there may be no on-going threat to the other campus community members and a Timely Warning notice would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no need to distribute a Timely Warning notice to the community. Timely Warnings for sex offenses will be considered on a case-by-case basis (including non-stranger sexual assaults) depending on when and where the incident occurred, when it was reported, and the amount of information known by the university.

Any person with information that may necessitate a Timely Warning should contact the Campus Safety Officer at (626) 857-2426, or the Office of the Chancellor (626) 815-3887 to report the situation.

Timely Warning notices will be delivered primarily through the university's email system, and secondarily through posted bulletins, at the discretion of the Executive Vice President, Chancellor, Campus Safety Officer, or their designees.

Campus Safety Officer | (626) 857-2426
Executive Vice President/COO | (626) 857-2426
Chancellor/CEO | (626) 815-3887

Annual Security Report

It is the university's policy that, in consultation with the Office of the Chancellor (OC) and with the reasonable cooperation of all university departments, the Clery Compliance Officer shall take all reasonable and prudent steps necessary to comply with the Clery Act and its regulations as guided by the Department of Education (DoE) in its *Handbook for Campus Safety and Security Reporting*. In accordance with the Clery Act, UC shall:

1. Annually, on or before October 1, the Clery Compliance Officer ensures that an email is sent to all current students and university employees notifying them of the existence of the Annual Security (ASR) and providing a link to the webpage where the report can be reviewed and accessed. An electronic copy of the ASR is also attached to that email.

2. Make copies of the ASR available upon request. Requests can be made in the following ways:
 - a. In person: Office of the Chancellor located at 300 N. Lone Hill Ave., Suite 200, San Dimas, CA, 91773
 - b. By email: clerycompliancecoordinator@uc.apu.edu
 - c. By phone: (626) 815-3887
 - d. By visiting the [Student Safety](#) page on UC's website
3. Submit required crime statistics to the DoE by the DoE-established deadline each year.
4. Collect crime reports from CSA's for crimes reported that occurred at physical locations where students' classes are held and request crime statistics from local law enforcement for on-campus property, public property, and non-campus property or buildings, as those terms are defined in federal law and university policy.
5. Maintain required crime logs.
6. Issue Timely Warnings to alert the university community about crimes that pose a serious or continuing threat to safety.
7. Develop policies and institutional statements as required by the Clery Act.

Policy Statements

University College has current policies addressing procedures for students and others to report criminal actions or other emergencies occurring on campus. These policies are in keeping with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act reporting requirements. Copies of policies are available from the OC.

Campus Facilities

During business hours, UC is open to students, staff, faculty and guests. During non-business hours, admittance is allowed only to staff and faculty members who have been issued keys and permission to use the facilities. Access to UC facilities is by key/key card access, or by admittance via the onsite security guard. UC is a non-residential campus.

Safety and Security Training

Sexual Harassment, Stalking and Sexual Violence | Title IX training is made available to students through new learner orientation. Title IX training is part of the required orientation process for all new employees. Annually, a broad email is sent to continuing students regarding this training. Evacuation plans are posted in each classroom for ease of reference in the event of an emergency.

Drugs and Alcohol

As a Christ-centered community, UC seeks to provide a learning and working environment that promotes personal integrity and mutual respect. In support of our Christ centered identity and daily living expectations, it is University College's policy to make every effort to provide and maintain a drug-free campus and workplace. It is unlawful to manufacture, distribute, dispense, possess, use, or sell controlled substances or illicit drugs and alcohol at university work sites (e.g., buildings, property, facilities, service areas, and satellite centers of the university), activities or events, or while performing university business. All employees are required to comply with this policy as a condition of their continued employment.

Federal Mandate

On November 18, 1988, Congress passed the Drug Free Workplace Act requiring contractors and grantees of

federal agencies to certify that they will provide a drug-free workplace. Making this required certification is a precondition for receiving a contract or grant from a federal agency. The federal government then mandated on October 1, 1990 that there will be no illegal drug use by students, staff, or faculty on university campuses anywhere in the United States.

Pursuant to the Drug Free Workplace Act of 1988, it is unlawful to manufacture, distribute, dispense, possess, or use controlled substances at UC work sites and/or while performing UC activities, events, or business.

Compliance for Students

UC makes every effort to provide and maintain a drug-free campus. Pursuant to the Drug Free Schools and Communities Act Amendments of 1989, it is unlawful to manufacture, distribute, dispense, possess, use, or sell illicit drugs and alcohol on campus or during any school related business or event. All students are required to comply with this policy as a condition of their continued enrollment. Any student violating this policy will be subject to disciplinary action, including possible suspension or expulsion, per the expectations for learner behavior as outlined in the UC academic catalogs.

In addition to sanctions imposed by UC, students may be subject to regulations of civil authorities. Various local, state and federal regulations prohibit the illegal use, possession and distribution of illicit drugs and alcohol. Penalties for violation of such statutes vary depending on the type of drug, the amount of drug involved, the type of violation involved, and in the case of alcohol, the age of the person involved.

UC will conduct a biennial review of its alcohol and drug regulations, led by the Clery Compliance Officer, to determine their effectiveness and implement changes as needed to ensure that the sanctions developed are consistently enforced.

Sexual Assault

University College is concerned about any allegations of sexual assault and, therefore, strongly encourages any person who has experienced such a violation within UC's Clery geography to report the situation immediately to the Campus Safety Officer or a CSA who will take action to assist the student with identifying appropriate medical and counseling resources. Sexual assault is defined as rape, acquaintance rape, and other sex offenses, forcible or non-forcible. Victims of sexual assault should attempt to preserve evidence that may be necessary to the proof of criminal sexual assault. UC personnel will assist the victim in notifying the San Dimas Sheriff's Department if the student so desires. UC may also offer alternative academic situations to a sexual abuse victim if so requested by the student and if reasonably available.

In cases of an alleged sex offense, the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary proceeding. Both parties will be notified of the outcome of the disciplinary proceeding. A student found guilty of violating UC's sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from UC. However, UC will report to and cooperate with the appropriate law enforcement authorities that have the right and responsibility to act in response to law violations committed on UC premises and/or by a member of the UC community. UC will report complaints of sexual assault that involve minors to the appropriate law enforcement authority in accordance with California law.

Sexual Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted

sex offenders enrolled at, or employed by, institutions of higher education. It amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. The federal law requires state law enforcement agencies to provide UC with a list of registered sex offenders who have indicated that they are enrolled, employed by or carrying on a vocation at UC. To access information about registered sex offenders in the vicinity of UC, visit meganslaw.ca.gov.

Sexual Harassment, Stalking and Sexual Violence Policy | Title IX

Statement of Nondiscrimination

Azusa Pacific University College's mission statement describes the university as "an evangelical Christian community of disciples and scholars." Deep convictions about how we treat one another, anchored in the biblical truth that all human beings are created by God and bear His image, are foundational to our identity as a Christ-centered community. In keeping with those convictions, the University is committed to providing a learning and working environment that promotes personal integrity, civility, and mutual respect and is free from discrimination on the basis of sex, which includes all forms of sexual violence.

Sex discrimination violates an individual's fundamental rights and personal dignity. UC considers sex discrimination in all its forms to be a serious offense. This policy refers to all forms of sex discrimination by employees, students, or third parties, including, but not limited to, sexual harassment, sexual assault, sexual violence, domestic and dating violence, and stalking.

The University has additional policies regarding sexual misconduct; please refer to the Student Catalog and/or the Employee Handbook for policies and expectations.

Title IX of the Education Amendments of 1972 (Title IX), which prohibits discrimination based on sex in educational programs and activities that receive federal financial assistance, reads as follows: "No person in the United States shall, on the basis of sex, be excluded from participation in, or be denied the benefits of, or be subjected to discrimination under any education program or any activity receiving Federal financial assistance..." (Title IX of the Education Amendments of 1972, codified at 20 U.S.C. section 1681, and its implementing regulation at 34 C.F.R. Part 106.) Under Title IX, discrimination on the basis of sex can include sexual harassment; unwelcomed sexual advances; or sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion. The Campus SaVE Act, federal legislation enacted in 2013, adds domestic violence, dating violence, and stalking as categories of behavior that are expressly in violation of Title IX.

The University does not tolerate unlawful sex discrimination and will endeavor to keep the community free of such conduct through education, training, clear policies and procedures, and appropriate consequences for those who violate this policy. When an instance of sex discrimination is reported, the University will take action to promptly and equitably investigate the complaint, address its effects, and prevent further discrimination or retaliation.

Definitions

Affirmative Consent – Affirmative consent means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. Affirmative consent may be given by words or actions unmistakable in meaning. In order to be effective, affirmative consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or

coercion. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another.

Domestic and Dating Violence – Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant. The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the complainant, or by a person with whom the complainant shares a child in common, or by a person who is cohabiting with or has cohabited with the complainant as a spouse, or by a person similarly situated to a spouse of the complainant under the domestic or family violence laws of California, or by any other person against an adult or youth complainant who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Nonconsensual Sexual Contact – Nonconsensual sexual contact is any intentional sexual touching, however slight, with any object, by a man or a woman upon a man or a woman, without affirmative consent.

Nonconsensual Sexual Intercourse – Nonconsensual sexual intercourse is any sexual intercourse (anal, oral, or vaginal), however slight, with any object, by a man or woman upon a man or a woman, without affirmative consent.

Sexual Harassment – Sexual harassment is unwelcome conduct of a sexual nature. It can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, such as sexual assault or acts of sexual violence, when one or more of the following criteria are met:

- submission to such conduct is made either explicitly or implicitly a term or condition of the individual’s employment or of the individual’s status in a program, course, or activity; or
- submission to or rejection of such conduct by an individual is used as a basis for employment decisions, a criterion for evaluation, or a basis for academic decisions or other decisions which affect an individual; or
- such conduct has the purpose or effect of unreasonably interfering with an individual’s work performance and/or educational experience and/or creating an intimidating, hostile, and/or offensive work and/or educational environment.

Respondent – A respondent is any individual who is alleged to have discriminated on the basis of sex as defined in this policy.

Sex Discrimination – Sex discrimination is any behaviors and/or actions that deny or limit a person’s ability to benefit from, and/or fully participate in the educational programs or activities or employment opportunities based on an individual’s sex.

Sexual Assault – Sexual assault is a general term that covers a broad range of inappropriate and/or unlawful conduct, including rape, sexual battery, and sexual coercion.

Sexual Coercion – Sexual coercion is the act of using pressure (including physical, verbal, or emotional pressure), alcohol, medications, drugs, or force to have sexual contact against someone’s will or with someone who has already refused.

Sexual Exploitation – Sexual exploitation occurs when an individual takes or attempts to take nonconsensual or abusive sexual advantage of another for his/her own advantage or benefit, or to the benefit or advantage of anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other

sexual harassment, stalking, and sexual violence offenses.

Sexual Violence – Sexual violence refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent (e.g., due to the person’s age or use of drugs or alcohol, or because an intellectual or other disability prevents the person from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Stalking – Stalking is harassing or threatening another person to the point where that individual fears for his/her safety or the safety of his/her family. Stalking can occur in various forms including, but not limited to, in person and via electronic means (cyberstalking/cyberbullying). Stalking means to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and to place under surveillance with the intent to kill, injure, harass or intimidate another person; and in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to—that person; a member of the immediate family of that person; or the spouse or intimate partner of that person.

Title IX Compliance

The Director of Human Resources serves as the Lead Title IX coordinator at UC. The Director is responsible for administration and coordination of UC’s Title IX policies and training so every member of our community feels supported. If you have any questions about issues related to Title IX, please contact the Director at TitleIX@uc.apu.edu.

As a Christ-centered community, UC seeks to provide a learning and working environment that promotes personal integrity, civility, and mutual respect, free from discrimination on the basis of sex, including all forms of sexual violence.

Sex discrimination violates an individual’s fundamental rights and personal dignity. UC considers sex discrimination in all its forms to be a serious offense. To offer further clarity related to our expectations, the sexual harassment, stalking, and sexual violence policy was amended. This policy refers to all forms of sex discrimination by employees, students, or third parties, including, but not limited to, sexual harassment, sexual assault, sexual violence, domestic and dating violence, and stalking.

UC encourages people who have been sexually assaulted or subjected to sexual harassment to report what happened and seek help. If you disclose a sexual assault, every effort will be made to preserve your privacy. Information will not be disclosed to others, except those who need to assist you, provide for your safety, investigate the matter, or protect the safety of the UC community. UC faculty and employees must notify a campus authority of allegations of sexual assault involving a member of our community so that we can provide support and services, and investigate the matter. The following offices can assure confidentiality: Student Success and Academic Affairs.

UC does not tolerate unlawful sex discrimination and will endeavor to keep the community free of such conduct through education, training, clear policies and procedures, and appropriate consequences for those who violate this policy. To ensure the implementation of this policy as well as other issues associated with Title IX, a committee was formed to oversee monitoring of this policy as legal developments occur, implementation of grievance procedures, provision of educational materials and training for the campus community, and any other aspects of Title IX compliance.

Title IX Policy Statement of Nondiscrimination: University College is committed to providing a learning and working environment that promotes personal integrity, civility, and mutual respect in an environment free of discrimination on the basis of sex, which includes all forms of sexual misconduct. Sex discrimination violates an individual's fundamental rights and personal dignity. UC considers sex discrimination in all its forms to be a serious offense. This policy refers to all forms of sex discrimination, including, but not limited to, sexual harassment, sexual assault, and sexual violence by employees, students, or third parties. For more information on UC's Title IX policy, please visit www.apu.edu/uc/resources/titleix/.

UC's Title IX website will serve as a resource for all community members, not only providing the policy and procedures, but also information to promote education and prevention. Additional [Self-Help Resources](#) are also available on the Course Portal.

UC's intent is to respond to such matters promptly so every member of our community feels supported. For questions related to Title IX, contact the Director of Human Resources, who serves as the Lead Title IX coordinator, at TitleIX@uc.apu.edu or call (626) 857-2470.

Counseling and Support

If a student is in crisis, the student's Success Coach refers the student to licensed counselors who provide crisis counseling. After the crisis is managed, counselors are able to refer students to a local therapist or their primary care physician if needed.

If a student lives locally, a Community Counseling Center is an option for face-to-face crisis counseling.



Community Counseling Center

<http://www.apu.edu/cc/>
918 E. Alostia Ave., Azusa, CA 91702
(626) 815-5421
Scale-based fee

Additional student resources include:

Therapist/Counselor Locating Services

Psychology Today's Registry
<http://therapists.psychologytoday.com/>

American Association of Christian Counselors

<http://www.aacc.net/resources/find-a-counselor/> or
https://store.aacc.net/ccn/ccn_disclaimer.php

Bystander Intervention

A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking, or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though

some protective action is required to prevent sexual assault, dating violence, domestic violence, or stalking. Bystanders, if active, can prevent harm or intervene with safe and positive options before a situation gets worse. Examples of active bystander intervention include: not leaving an overly intoxicated person in a bar/party alone, walking a classmate to his/her car after class, calling police when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting a CSA or security guard, etc.), or intervening when someone is being belittled, degraded, or emotionally abused (walking victim away from abuser, contacting others for help).

Crime Statistics Table

UC collects and publishes crime statistics in accordance with the requirements of the Jeanne Clery Act. The statistics are reviewed and the report is prepared by the Clery Compliance Officer.

The collection of statistics includes UC personnel who have significant responsibility for student and campus activities. The report is distributed via email to all UC students and personnel, and a link is created on UC’s website to aid prospective students, parents, and employees to request a copy.

In compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act, Crime Statistics are reported annually and are available throughout the year upon request.

The following is a list of crimes and disciplinary referrals that have been committed on or near the campus as reported to UC officials for the 2016 calendar year (2015 was the first year UC was required to report independently).

UC’s Crime Statistical Report

CRIMINAL OFFENSE (2nd - Year Independent Reporting)	ON CAMPUS			NON CAMPUS			PUBLIC PROPERTY		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder/Non-Negligent Manslaughter		0	0		0	0		0	0
Negligent Manslaughter		0	0		0	0		0	0
Rape		0	0		0	0		0	0
Fondling		0	0		0	0		0	0
Incest		0	0		0	0		0	0
Statutory Rape		0	0		0	0		0	0
Robbery		0	0		0	0		0	0
Aggravated Assault		0	0		0	0		0	0
Burglary		0	0		0	0		0	0
Motor Vehicle Theft (does not include theft from a motor vehicle)		0	0		0	0		0	0

Arson (only those Law Enforcement determined as Arson)		0	0		0	0		0	0
Domestic Violence		0	0		0	0		0	0
Dating Violence (included in Domestic Violence in CA law)		0	0		0	0		0	0
Stalking		0	0		0	0		0	0

ARRESTS AND DISCIPLINARY REFERRALS (2nd - Year Independent Reporting)	ON CAMPUS			NON CAMPUS			PUBLIC PROPERTY		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Illegal Weapons Possession - ARREST		0	0		0	0		0	0
Drug Law Violations - ARREST		0	0		0	0		0	0
Liquor Law Violations - ARREST		0	0		0	0		0	0
Illegal Weapons Possession - DISCIPLINARY		0	0		0	0		0	0
Drug Law Violations - DISCIPLINARY		0	0		0	0		0	0
Liquor Law Violations - DISCIPLINARY		0	0		0	0		0	0

TOTAL UNFOUNDED CRIMES (2nd - Year Independent Reporting)	ON CAMPUS			NON CAMPUS			PUBLIC PROPERTY		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
On Campus		0	0		0	0		0	0
Non campus property or buildings		0	0		0	0		0	0
Public Property		0	0		0	0		0	0

Missing Student Notification Procedures

This section is mandatory for all institutions with on-campus student housing facilities. University College is a non-residential campus; consequently, this section is not applicable for UC.

Fire Safety Log

This section is mandatory for all institutions with on-campus student housing facilities. University College is a non-residential campus; consequently, this section is not applicable for UC.

Fire Safety Statistics

This section is mandatory for all institutions with on-campus student housing facilities. University College is a non-residential campus; consequently, this section is not applicable for UC.

Annual Fire Safety Report

This section is mandatory for all institutions with on-campus student housing facilities. University College is a non-residential campus; consequently, this section is not applicable for UC.